

**DOUGLAS SOIL & WATER CONSERVATION DISTRICT**  
**AGENDA**

**Monday, February 12, 2024 – 8:00 A.M.**

**DOUGLAS SWCD CONFERENCE ROOM**

- I. Call to Order
- II. Pledge
- III. Approval of Minutes
- IV. Approval of Treasurer Report
- V. Reports
  - A. Coordinator's Report- Haggenmiller
  - B. Pomme de Terre Update - Barsness
  - C. Sauk River Report – Rutten
  - D. Chippewa River Report – Cleary
  - E. Long Prairie Report- Dropik
  - F. Water Quality Legacy Fund- Cleary
  - G. DCLA Report
  - H. Douglas County Commissioner Report – Commissioner Englund
- VI. Old Business
  - A. Tree Cooler
  - B. Strategic Planning with BWSR- March 11<sup>th</sup>
  - C. Tree Planter
- VII. New Business
  - A. NRCS Field Office Update
  - B. Area II Meeting – March 6
  - C. Audit Engagement Letter – Peterson Company
  - D. Envirothon Donation - \$150.00
  - E. Contract for Services Stearns SWCD for MN Ag Water Quality Certification Program
  - F. Cost Share Payment
    - 1. Septic Upgrade Total Cost \$25,800.00 Cost Share Flat Rate of \$7,500 using FY22 Septic Funds
  - G. Cost Share Application
    - 1. Well Seal Total Cost \$2,457.00 Cost Share 50% using FY 23-224 WBIF Long Prairie Funds
  - H. Job Approval Authority – Approval for Ian Olson
  - I. BWSR Buffer Law Grant Agreement
  - J. Website Update – Albertsen

- K. Annual Report
- L. Health Care Savings Plan Renewal
- M. Soil Health Grant
- N. Drill Rental Rates
- O. Andy Rice - 8-year review

**VIII. Bills to Pay**

1. Northside Center- Rent	\$ 877.23
2. Gardonville -	\$ 73.89
3. The Appleton Press – Newsletter	\$ 4,168.00
4. BCBS – Vision	\$ 67.73
5. NCPERS Life Insurance- Jerry Haggenmiller	\$ 16.00
6. Aflac-Employee’s Withholding	\$ 526.40
7. Verizon -	\$ 265.78
8. Luke Lieinen-Tree Shed	\$ 5,500.00
9. Ace Hardware – Spray Foam	\$ 12.87
10. Paz Excavating – Snow Removal	\$ 405.00
11. Tri County Foam Insulation	\$ 5,087.00
12. Rambow – Clothing Allowance	\$ 340.37
13. Marco – Copier	\$ 194.78
14. MN Unemployment – Dan Meyer	\$ 361.09
15. ALP – Shed Utilities	\$ 104.78
16. MACDU – Dues -	\$ 150.00
17. Ian Olson – Mileage for Disposal	\$ 29.21
18. Office of the State Auditor – Audit	\$ 248.00
19. Barr Engineering – Lake Ida	\$ 11,518.00
20. West Central TSA -	\$ 11,538.02
21. Employee’s Payroll	

Jerry Haggenmiller  
 Starla Arceneau  
 Jessica Albertsen  
 Danielle Anderson  
 Ian Olson  
 Andy Rice

22. PERA Employees

**IX. Adjournment**