

# DOUGLAS SOIL & WATER CONSERVATION DISTRICT

## MINUTES

**Wednesday, May 21, 2014 – 8:00 P.M.**

The Douglas Soil & Water Conservation District Board of Supervisors met at the USDA Service Center on Wednesday, May 21, 2014. Chairman Thoennes called the meeting to order at 8:00 p.m. Members attending were: Barsness, Rutten, Schneider, Thoennes and Wolf. Also in attendance were: Haggemiller, Dybdal and Arceneau.

### **Pledge was recited**

**Minutes of the regular April 14, 2014**, meeting was discussed. Motion by Wolf to approve, subject to audit, seconded by Rutten. Motion carried.

**Treasurer's Report** was read. Motion by Wolf to approve, subject to audit, seconded by Rutten. Motion carried.

### **Closed Regular meeting:**

### **Public Hearing for Wetland Conservation Act Applications:**

1. **Jeff Paulson**– Haggemiller reviewed a power-point presentation of the application to fill 3,500 sq. ft. of wetland to build a shed. Replacement will be through wetland banking at 2.5:1 ratio. Recommendation by TEP is to approve the application.

### **Close Public Hearing**

### **The Regular Meeting was re-opened**

1. The Wetland Conservation Act Application is to fill 3,500 sq. ft. of wetland to build a shed replace 2.5:1 ratio through wetland banking. Motion by Wolf to approve the Wetland Conservation Act Application to build a shed subject to approval from the County and to replace 3:0 ratios through wetland banking, seconded by Rutten. Motion Carried.

### **Reports**

- A. **Coordinator's Report** – Haggemiller handed out his monthly report.
- B. **Pomme De Tarre Watershed Project**- Barsness reported on the April 11<sup>th</sup> meeting he attended. They reviewed the finalized reports and how to increase the proposed projects. The next meeting is scheduled for June 13<sup>th</sup>.
- C. **County Commissioner Report** – No report was given.

### **Old Business**

- A. **60 Year Anniversary** – Arceneau mentioned that with the busy tree season she has not had time to work on the insert but will hopefully have completed by the next meeting.

**B. Supervisor Election Filing** – Thoennes, Rutten and Barsness will need to file. Filing dates are from May 20<sup>th</sup> to June 6<sup>th</sup>.

**C. MASWCD Resolutions** – Due by June 18<sup>th</sup> Area II meeting.

### **New Business**

- A. **Field Office Update**—Dybdal reported that they have been extremely busy this fiscal year, they have reviewed fifty five drainage requests requiring wetland determination; eighteen EQIP applications, completing the ranking period for the CSP applications. Plus cleaning the office in preparation for painting and new carpet.
- B. **Cost Share Application**- Lois Lindberg-low income septic Sprucehill Twp. Section 25 Cost Share Flat Rate of \$3,000. Motion by Wolf to approve \$3,000 Flat Rate Cost Share for Lois Lindberg, seconded by Barsness. Motion Carried.
- C. **2013 Community Cost Share Application** – Jan Beliveau—Total Cost for a Rain garden is \$2,400 with 75% Cost Share-\$1800. Motion by Schneider to approve Jan Beliveau application, seconded by Wolf. Motion Carried.
- D. **Star Tribune Article on Buffers** – The Supervisor’s reviewed an article published in the April 29<sup>th</sup> Star Tribune on Who’s protecting Minnesota’s rural rivers from cropland runoff. Since Commissioner Olsen was not present the Supervisor’s requested this article be sent to Commissioner Olsen and will be readdressed at the June 9<sup>th</sup> meeting.
- E. **Administrative Training** – June 25-26. Motion by Barsness to send Arceneau to training which includes a one night stay, seconded by Wolf. Motion carried.
- F. **Henry’s Annual Review**—Thanked Henry for the excellent work this past year. Motion by Schneider to increase Henry’s wage to \$18 per hour for performance and an equitable pay scale increase effective current pay period, seconded by Rutten. Motion Carried.
- G. **Arceneau’s Annual Review**—Thanked Arceneau for the excellent work this past year. Motion by Barsness to increase Arceneau’s wage to \$18.39 per hour for performance and an equitable pay scale increase effective current pay period, seconded by Rutten. Motion Carried.

**Bills to Pay.** During the month of May, the Douglas SWCD issued Checks #7259-7293 for a total of \$37,138.99 including eFile (State Withholding) and EFTP (Federal Withholding). Motion by Wolf to pay the bills, seconded by Rutten. Motion carried.

**Adjournment.** Motion by Barsness to adjourn the meeting, seconded by Wolf. Motion carried.

Secretary,

Jon Schneider, Secretary