

DOUGLAS SOIL & WATER CONSERVATION DISTRICT

MINUTES

Monday, January 13, 2014 – 4:00 P.M.

The Douglas Soil & Water Conservation District Board of Supervisors met at the USDA Service Center on Monday, January 13, 2014. Chairman Thoennes called the meeting to order at 4:00 p.m. Members attending were: Thoennes, Barsness, Rutten, Schneider and Wolf. Also in attendance were: Commissioner Olson, Haggemiller, Dybdal and Arceneau.

Pledge was recited

Re-Organization of the Board of Supervisors. Motion by Wolf to keep all Officers the same as 2013, seconded by Barsness. Motion carried.

Minutes of the regular December 09, 2013, **meeting** was discussed. Motion by Barsness to approve, subject to audit, seconded by Rutten. Motion carried.

Treasurer's Report was read. Motion by Wolf to approve, subject to audit, seconded by Barsness. Motion carried.

Reports

- A. **Coordinator's Report** – Haggemiller handed out his monthly report.
- B. **Pomme De Tarre Watershed Project-** Barsness reviewed the January 10 meeting he attended. They discussed the financial statements and the Interview Committee will interview the selected candidates.
- C. **Douglas County Commissioner Report-** Commissioner Olson reviewed the new re-organization of the Commissioners. Reviewed the renovations of the new court rooms.

Old Business

- A. **Final 2012 Audit** – Haggemiller handed out the final audit.
- B. **Employee- Health Insurance** – Motion by Barsness to match Douglas County Health Insurance rate, (District single coverage \$614.00/month, District Share Family Coverage \$710.00?Month, Employee Share Single Coverage N/C, Employee Share Family Coverage \$678.00/month)seconded by Wolf. Motion carried.

New Business

- A. **Field Office Update**–Dybdal reported that they received three drainage requests requiring wetland determination, eligibility for EQIP is thru February 21st. CSP eligibility closes January 17. No funds available for CRP until a Farm Bill is signed.
- B. **Set Supervisors Compensation.** Motion by Barsness to leave the compensation the same as 2013(\$70), seconded by Schneider. Motion carried.

- C. **Set Mileage Rate** – Motion by Barsness to follow the Federal Mileage Rate of 56¢/mile for 2014, seconded by Schneider. Motion carried.
- D. **Designate Depositories** – Motion by Barsness to designate Wells Fargo and Viking Savings as the Douglas SWCD depositories and Haggenmiller, Arceneau, Wolf and Thoennes as Signers for 2014, seconded by Schneider. Motion carried.
- E. Set 2013 Meeting Schedule – Motion by Barsness to approve the 2014 meeting schedule, seconded by Wolf. Motion carried.
- F. **Assign Committees**
1. **Chippewa River Watershed Group** - Thoennes
 2. **Pomme de Terre Watershed Group** - Barsness
 3. **Sauk River Watershed Group** – Rutten
 4. **West Central Area II Joint Powers** – Wolf, Thoennes
 5. **Long Prairie Watershed Group** – Rutten
 6. **Water Plan** – Schneider, Thoennes
 7. **EQIP Local Work Group** – Thoennes, Barsness
- G. **Dues**
1. **National Association of Conservation Districts Dues**- \$775.00 (Gold) – Motion by Wolf to approve, seconded by Schneider. Motion carried.
 2. **MN Association of Conservation Districts Dues** - \$2866.50 –Motion by Barsness to approve, seconded by Rutten. Motion carried.
- H. **Tree Open House**- is scheduled for February 25th or 26th.
- I. **Annual Plan of Work Update** Haggenmiller will have a draft at the February meeting for the Supervisors to review.
- J. **MN State Cost Share Applications.**
1. Brian Lennes Shelterbelt Total Cost \$1,241.85 75% Cost Share -\$931.39 Motion by Rutten to approve Lennes Cost Share of \$931.39, seconded by Schneider. Motion carried.
 2. Kyle Nieland Shelterbelt Total Cost \$8,335.28 Cost Share -\$5,972.69. Motion by Barsness to approve Nieland Cost Share of \$5,972.69, seconded by Rutten. Motion carried.
 3. Jeff Corly Shelterbelt Total Cost \$3,762.62 75% Cost Share -\$2,821.96. Motion by Wolf to approve Corly Cost Share of \$2,821.96, seconded by Schneider. Motion carried.
 4. Dave Staples Shelterbelt Total Cost \$1,854.40 Cost Share -\$907.09 Motion by Schneider to approve Corly Cost Share of \$907.09, seconded by Rutten. Motion carried.

K. State Cost Share Amendment

1. **Steve Moen FY-13 increase amount of Cost Share funds by \$89.67 because of Additional cost share funds available. Motion by Barsness to approve Moen amendment increasing cost share by \$89.67, seconded by Schneider.**

Motion carried.

L. State Cost Share Payments

1. **Steve Moen Shelterbelt Total Cost \$3,028.91 Cost Share \$939.40 Motion by Wolf to approve Moen Payment of \$939.40, seconded by Schneider.** Motion

carried.

M. Low Income Septic Cost Share Payment

1. **Jamie Ross Septic update Total Cost \$4,550.00 Cost Share Flat Rate \$2,000.00 Motion by Barsness to approve Ross Payment of \$2000.00, seconded by**

Rutten. Motion carried.

N. FY 2013 MN Board of Water & Soil Resources Easement Implementation Grant Amendment (\$8,000)Motion by Wolf to Sign the Amendment, seconded by

Schneider. Motion carried.

- O. **Annual Review/Haggenmiller.** The Board of Supervisors appreciates the excellent job that Haggenmiller has done this past year. **Motion by Wolf to increase his salary by \$1.08 per hour for cost of living and step increase, seconded by Scheider. Motion carried.** Pay raise is to take effect with the current pay period.

Bills to Pay. During the month of January, the Douglas SWCD issued Checks #7130-7165 for a total of \$42,800.32 including eFile (State Withholding) and EFTP (Federal Withholding). **Motion by Wolf to pay the bills, seconded by Barsness.** Motion carried.

Adjournment. **Motion by Wolf to adjourn the meeting, seconded by Barsness.** Motion carried. Meeting adjourned at 5:45 p.m.

Secretary,

Jon Schneider, Secretary