

**DOUGLAS SOIL & WATER CONSERVATION DISTRICT
MINUTES**

Monday, December 14, 2015 –4:00 P.M.

The Douglas Soil & Water Conservation District Board of Supervisors met at the USDA Service Center on Monday, December 14, 2015. Chairman Thoennes called the meeting to order at 4:00 p.m. Members attending were: Barsness, Rutten, Schneider, Thoennes and Wolf. Also in attendance were: Douglas County Lake Association Board Members, Jan Beliveau and Linda Dokken-McFann, Commissioner Johnson, Haggenmiller, Dybdal, Henry, and Arceneau.

Pledge was recited

Minutes of the regular November 9, 2015, meeting was discussed. Motion by Wolf to approve, subject to audit, seconded by Barsness. Motion carried.

Treasurer's Report was read. Motion by Wolf to approve, subject to audit, seconded by Rutten. Motion carried.

Reports

- A. Coordinator's Report** – No Report was given.
- B. Water Plan Report** – Henry reported on the 2016 Legacy funds that were awarded. Gave a project status report on Lake Ida. Also reviewed the Water Plan Project Prioritization and Grant Applications.
- C. Pomme De Terre** – Barsness reported that they reviewed the status of the District's remaining Clean Water Funds, Clean Water Partners and 319 Grants. Working with the GIS Engineer on a high level mark on culverts, House will be presenting on Aquatic Species on June 16.
- D. Douglas County Commissioner Report-** Commissioner Johnson reported it has been quiet again this month. Zero increase to the 2016 Levy, reviewing permit for gravel pit and feedlot.
- E. Douglas County Feedlot Officer** – Mae Petron gave an update on Douglas County Two Year Work Plan and a status report on the projects she is working on.

Old Business

- A. Conservation Technician Job Announcement** – 34 Applications were submitted. Interviews are scheduled for December 18.
- B. Drill Quote** – New drill will be delivered on December 15th.
- C. 2016 Proposed Meeting Schedule** – Motion by Wolf to approve 2016 meeting schedule, seconded by Schneider. Motion carried.
- D. 2016 Health Insurance** – Motion by Barsness to approve 2016 Health Insurance, seconded by Rutten. Motion carried.

New Business

- A. Field Office Update**– Dybdal reported that they received four drainage requests requiring wetland determination, CRP applications are being renewed. Fifteen basin projects were finalized and one ag-waste. EQIP applications were due November 20th.
- B. Cost Share Contract Cancelations.** Motion by Wolf to cancel Mary Alton contract, seconded by Barsness. Motion carried. Motion by Barsness to cancel Rod Froemming contract, seconded by Rutten. Motion carried.
- C. Cost Share Amendment** - Rod Froemming – Amend Cost Contract CDFY13-10 increase \$4,772.00 from Community Partners FY 13 because funds available from canceled contract (+\$3422.00) + increase of extra fill needed to fill gully (\$1,350.00) Motion by Wolf to approve Rod Froemming amendment, seconded by Rutten. Motion carried.
- D. Cost Share Application** - Daryl Krohnfeltd Sec 10 Ida Twp. Ag Waste stacking slab total cost \$41,856.00 C/S FY14 C/S \$4,185.60 – 10% Motion by Barsness to approve Daryl Krohnfeltd application, seconded by Schneider. Motion carried.
- E. Cost Share Payment** – 1) Rod Froemming Sed Blks total cost - \$17,900 C/S FY13 Community Partners \$6,470.00 32.8% Motion by Barsness to approve Rod Froemming payment, seconded by Schneider. Motion carried. 2) Jan Beliveau – Bio-retention basin total cost \$509.81 C/S FY 13 Community Partners - \$382.36 75%. Motion by Wolf to approve Jan Beliveau payment, seconded by Schneider. Motion carried.
- F. Buffer Law and Ag Water Quality Certification Program Grant Agreement.** Motion by Barsness to sign the Buffer Law and Ag Water Quality Certification Program Grant Agreement, seconded by Schneider. Motion carried.
- G. MN Department of Ag Joint Powers Agreement for Nitrate Well Testing.** Motion by Schneider to sign the MN Department of Ag Joint Powers Agreement, seconded by Rutten. Motion carried.
- H. Campaign Finance & Public Disclosure – Board – Annual recertify statement of economic interest** – Due by December 25th, 2015.

Close Regular Meeting Motion by Wolf to close regular meeting, seconded by Barsness. Motion carried.

Open Public Hearing – Haggemiller reviewed WCA Application Justin Bugher propose to fill 4,138 sq. ft. wetland for safety of children. Replace 2:1 through wetland banking section 30 Carlos Township.

Close Public Hearing Motion by Rutten to Close Public Hearing, seconded by Barsness. Motion carried.

Open Regular Meeting. Motion by wolf to deny Justin Bugher WCA application, seconded by Schneider.
Motion carried.

Annual Review Haggemiller - The Board of Supervisors appreciates the excellent job that Haggemiller has done this past year. Motion by Wolf to increase Haggemiller wage by \$1.30 per hour, seconded by Schneider. Motion Carried.

Bills to Pay. During the month of October the Douglas SWCD issued Checks #7960-8001 for a total of \$53,602.85 including eFile (State Withholding) and EFTP (Federal Withholding). Motion by Rutten to pay the bills, seconded by Barsness. Motion carried.

Adjournment. Motion by Wolf to adjourn the meeting, seconded by Rutten. Motion carried.

Secretary,

Jon Schneider, Secretary